



**ST. CATHARINES TRANSIT COMMISSION  
REGULAR MEETING  
AGENDA**

Date: Thursday, May 27, 2010

Location: Commission Boardroom  
2012 First St. Louth

Time: 7:00pm

1. MINUTES OF THE LAST MEETING

- Regular Commission Meeting Thursday, April 22, 2010

ITEMS ARISING FROM PREVIOUS MINUTES

2. FINANCIAL RESULTS

- Month Ending April 2010 • G. Morrison

3. STAFF REPORT

- Operations Report • D. Bell

4. NEW BUSINESS

- Paratransit Bus Purchase • T. Leslie
- Inter-Municipal Transit Update • D. Sherlock

**The St. Catharines Transit Commission  
 Summary of Commission's Share of Expenditures  
 For the  
 Fourth (4) Month Ending April 30, 2010**

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		ACTUAL 2010	BUDGET 2010
A)	<u>Conventional Service:</u>		
	< Operating Expenses	\$4,681,090	\$4,881,939
	< Revenues	<u>2,973,041</u>	<u>3,070,058</u>
	< Net Cost	<b>\$1,708,049</b>	<b>\$1,811,881</b>
B)	<u>Paratransit Service:</u>		
	< Operating Expenses	\$411,378	\$426,133
	< Revenues	60,894	53,300
	< Net Cost	<b>\$350,484</b>	<b>\$372,833</b>
C)	<u>Summary of Commission's Share of Expenditures:</u>		
	< Conventional Services	\$1,708,049	\$1,811,881
	< Paratransit Services	<u>350,483</u>	<u>372,833</u>
	<b>Commission Share Operating</b>	<b>\$2,058,532</b>	<b>\$2,184,714</b>

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Capital Budget	0	\$295,000
Capital Reserves	0	301,555
Commission Share Capital	0	<u>596,555</u>
<b>Combined Commission Share - Total</b>	<b><u>\$2,058,532</u></b>	<b><u>\$2,781,269</u></b>



May 21, 2010

The Chairman and Members of-  
 The St. Catharines Transit Commission.

Dear Mr. Chairman, Ladies and Gentlemen:

**May Operations Report**

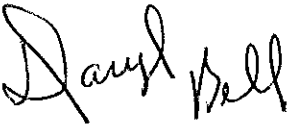
**Paratransit Statistics**

Month of Apr 2010			Community Bus			
	Regular	Contracted-Out	North	South	ParaVan	Overall
No. of Trips	1,381	324	264	239	721	2,929
Cancellations	63	Not Recorded Separately			25	88
No Shows	26				26	
Note: No Show Charges - 0 No Show Letters - 1 Year-to-Date					2,919	11,671
Month of April 2009			Community Bus			
	Regular	Contracted-Out	North	South	ParaVan	Overall
No. of Trips	1,462	362	267	234	739	3,064
Cancellations	48	Not Recorded Separately			16	64
No Shows	21				21	
Note: No Shows Letters - 2 No Show Charges - 0 Year-to-Date					2,918	12,235

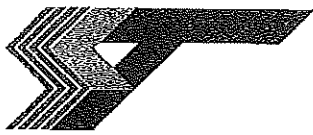
**Public Relations Contacts**

Received	Monthly 2010	Monthly 2009	Y-T-D Accumulated Total	
			2010	2009
April 1 - 30	14	14	73	63

Recommendation:  
 That the Staff report be received.

Respectfully submitted,  
  
 Mr. Daryl Bell,  
 Manager of Transportation.

DB/fs



May 21, 2010.

The Chairman and Members of-  
The St. Catharines Transit Commission.

Dear Mr. Chairman, Ladies and Gentlemen:

Paratransit Bus Purchase

Quotations for the purchase of one (1) high-floor lift equipped Paratransit vehicle was recently requested from six (6) suppliers. Four (4) responses were received and are detailed as follows:

Girardin Ontario Inc.	\$91,476
Crestline Coach Ltd.	\$82,572
Overland Custom Coach Inc.	\$81,110 (Submission 1)
Overland Custom Coach Inc.	\$76,930 (Submission 2)

The Overland buses are the lowest prices. We have purchased from Overland before and experienced no difficulty with their product. Submission 1 includes a superior engine with which our staff have a lot of experience. In submission 2 we cannot be guaranteed what engine we will get. In addition, the driver's compartment in submission 1 is superior to that of submission 2.

The 2010 capital budget includes sufficient funds allocated to support the purchase the Overland Custom Coach submission 1 vehicle.

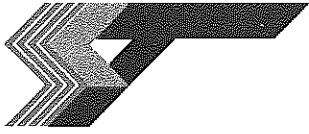
Recommendation:

The Transit Commission approve the purchase of one (1) high-floor lift equipped vehicle from Overland Custom Coach (submission 1) at a cost of \$81,110 plus applicable taxes with the understanding this purchase will be funded from the 2010 capital budget and the OBRP.

Respectfully Submitted,

Mr. Terry Leslie,  
Manager of Maintenance.

TL/fs



May 21, 2010

The Chairman and Members of  
The St. Catharines Transit Commission

Dear Mr. Chairman, Ladies and Gentlemen:

**Inter-municipal Transit**

On May 12 the Commission Chair and myself attended the Region's Committee of the Whole meeting concerning Inter-municipal Transit. The other two transit managers were also present and we were advised at the beginning of the meeting that we would not be required to speak. The Entra Consultant, presented a summary of phase 2 of their report to Regional Council.

A follow-up Committee of the Whole meeting was announced for June 23 to give Regional staff a chance to review the updated lower-tier proposals (which I emailed to you earlier). I am sure that there will be meetings between ourselves, city staff and Regional staff to discuss both the lower-tier proposals and the Entra report before June 23. Entra's recommendations concerning the short term (1-3 years) are very close to what Mayor McMullan proposed last April (and which were updated for this May 12 meeting). However, Entra's governance and long term recommendations make the discussion more complex so it is impossible to predict the outcome.

**Recommendation:**

That the report be received.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. Sherlock'.

Mr. Dave Sherlock,  
General Manager.

DS/fs